

Professional Development Training Calendar

JULY—SEPTEMBER 2023

**INSIDE THIS
ISSUE:**

JULY AT A GLANCE	2-3
AUGUST AT A GLANCE	4-5
SEPTEMBER AT A GLANCE	6-7
JULY INDIVIDUAL	8-11
AUGUST INDIVIDUAL	12-15
SEPTEMBER INDIVIDUAL	16-19
TRAINING UPDATES	20
TRAINING STAFF	21
POLICIES	22

Broome, Chenango, and
Tioga Counties

For more information call:
(607) 723-8313 ext. 825 or
1-800-281-8741

JULY

Calendar At a Glance

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6 Johnson City	7	1/8
9	10	11 Johnson City Norwich	12 Johnson City	13 Johnson City	14	15
16	17 Binghamton	18	19	20 Binghamton	21	22
23	24	25 Binghamton	26 Norwich Virtual	27 Owego Johnson City	28	29
30	31					

Categories At A Glance

			OCFS Training Categories									
Training title	Date	Location	1	2	3	4	5	6	7	8	9	10
Health & Safety	7/6, 7/11, & 7/13	Broome	X	X	X	X	X	X	X	X	X	
D.A.P.	7/11	Chenango	X		X							
ACEs	7/12	Broome										X
CPR/First Aid	7/17	Broome				X						
Watch Me!	7/20	Broome	X		X							
Basic Business Practices	7/25	Broome			X		X		X			
Provider Talk: Art & Science	7/26	Chenango	X		X							
Oh What a Thrill!	7/26	Virtual	X		X	X						
D.A.P	7/27	Tioga	X		X							
Challenging Behaviors	7/27	Broome			X							

Office of Children and Family Services (OCFS) Categories:

- | | |
|--|--|
| 1 - Principles of Childhood Development | 6 - Child Abuse & Maltreatment Identification/Prevention |
| 2 - Nutrition & Health Needs of Children | 7 - Statutes & Regulations Pertaining to Child Day Care |
| 3 - Child Day Care Program Development | 8 - Statutes & Regulations Pertaining to Child Abuse |
| 4 - Safety & Security Procedures | 9 - Education & Prevention of Shaken Baby Syndrome |
| 5 - Business Record Maintenance & Mgmt. | 10 - Adverse childhood experiences, trauma & resiliency |

AUGUST

Calendar At a Glance

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Binghamton	2	3 Virtual	4	5
6	7	8	9 Binghamton	10	11	12
13	14 Virtual	15 Virtual	16 Virtual Bainbridge	17 Virtual Binghamton Owego	18 Virtual	19
20	21	22	23 Johnson City Owego	24	25	26
27	28	29 Norwich	30 Norwich	31		

Categories At A Glance

			OCFS Training Categories									
Training title	Date	Location	1	2	3	4	5	6	7	8	9	10
D.A.P.	8/1	Broome	X		X							
Challenging Behaviors	8/3	Virtual	X	X								
Building Relationships	8/9	Broome	X		X							
Director Health & Safety	8/14-8/18	Virtual					X		X	X		
CACFP 201	8/16	Chenango		X					X			
CPR/First Aid	8/17	Broome				X						
Watch Me!	8/17	Tioga	X		X							
Pyramid Model	8/23	Broome	X		X							
Business Roundtable	8/23	Tioga			X		X		X			
Understanding Behavior	8/29	Chenango	X		X							
Provider Talk: Cooking With Kids	8/30	Chenango		X	X							

Office of Children and Family Services (OCFS) Categories:

- | | |
|--|--|
| 1 - Principles of Childhood Development | 6 - Child Abuse & Maltreatment Identification/Prevention |
| 2 - Nutrition & Health Needs of Children | 7 - Statutes & Regulations Pertaining to Child Day Care |
| 3 - Child Day Care Program Development | 8 - Statutes & Regulations Pertaining to Child Abuse |
| 4 - Safety & Security Procedures | 9 - Education & Prevention of Shaken Baby Syndrome |
| 5 - Business Record Maintenance & Mgmt. | 10 - Adverse childhood experiences, trauma & resiliency |

SEPTEMBER

Calendar At a Glance

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9 Johnson City
10	11	12 Virtual	13 Binghamton	14 Virtual Norwich Owego	15	16
17	18	19 Johnson City	20	21 Norwich Virtual	22	23 Johnson City
24	25	26 Johnson City	27 Johnson City Binghamton	28	29	30

Categories At A Glance

			OCFS Training Categories									
Training title	Date	Location	1	2	3	4	5	6	7	8	9	10
Mind in the Making	9/9, 9/23, 10/7 & 10/21	Broome	X									X
ACEs 301	9/12, 9/14	Virtual										X
CPR/First Aid	9/13	Broome				X						
Watch Me!	9/14	Chenango	X		X							
CACFP 201	9/14	Tioga		X					X			
Provider Talk: Respectful Teaching	9/21	Chenango	X									
Technology, Screens and Children's Mental Health	9/21	Virtual	X	X	X							
Foundations in Healthy Sexual Development	9/27	Broome	X					X				
Dear I.R.S.	9/27	Broome			X		X		X			

Office of Children and Family Services (OCFS) Categories:

- | | |
|--|--|
| 1 - Principles of Childhood Development | 6 - Child Abuse & Maltreatment Identification/Prevention |
| 2 - Nutrition & Health Needs of Children | 7 - Statutes & Regulations Pertaining to Child Day Care |
| 3 - Child Day Care Program Development | 8 - Statutes & Regulations Pertaining to Child Abuse |
| 4 - Safety & Security Procedures | 9 - Education & Prevention of Shaken Baby Syndrome |
| 5 - Business Record Maintenance & Mgmt. | 10 - Adverse childhood experiences, trauma & resiliency |

JULY

Health and Safety for Family Providers

Modalities

FCC, GFCC, LE

Content Area(s):

OCFS: 1-9

3 Day Series: This competency based 15-hour training provides a foundation for practices that promote and protect the health and safety of children in home-based child care. Successful completion is required for all new group and family child care providers prior to becoming licensed or registered, as well as existing providers who change location or modality. You must register with both SUNY PDP and FEN for this training.

Trainer: Leslie Vermaat

Location: Cherry St., Johnson City

Dates: July 6, 11, & 13

Times: 8:00 am-2:00pm

Cost: \$250

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

AND www.ecetp.pdp.albany.edu

Developmentally Appropriate Practice (D.A.P.) for Infants and Toddlers

Modalities

ALL

Content Area(s):

OCFS: 1, 3

This training will assist providers in meeting the developmental needs of each child by implementing purposeful and relationship-based curriculum. Learn about what factors to consider when determining what activities, lessons, and materials are appropriate for the children in your care.

Trainer: Cortney Nornhold

Location: The Place, Norwich

Date: July 11

Times: 6:00pm-8:00pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

ACEs	Modalities	Content Area(s):
	ALL	OCFS: 10
The purpose of this training is to increase the participant’s knowledge and understanding of fundamental Adverse Childhood Experiences (ACEs) research. Learn about how brain development of young people is affected by ACEs and how it can affect a classroom setting. This is the first of four ACEs training available and is the first step towards understanding ACEs.	Trainer: Rachel Dowd	
	Location: Cherry St., Johnson City	
	Date: July 12	
	Times: 6:00pm—9:00pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

CPR/First Aid	Modalities	Content Area(s):
	ALL	OCFS: 4
<p>This is an instructor led, in-person, classroom based approach to training where the core knowledge content is provided by using scenario-based discussions, demonstrations of skills and the opportunity for instructor-facilitated student practice. CPR/AED and First Aid skills will be taught and practice as they related to Adult, Children, & Infants. Participants will be able to perform effective CPR, use an AED, and be trained in basic first aid techniques.</p>	<u>Trainer:</u> Cathy Lee	
	<u>Location:</u> Fayette St., Binghamton	
	<u>Date:</u> July 17	
	<u>Times:</u> 5:30pm-complete	
	<u>Cost:</u> \$80	
<u>Registration:</u> Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Watch Me!		Modalities	Content Area(s):
Celebrating Milestones and Sharing Concerns		ALL	OCFS: 1, 3
<p>This workshop increases participant’s knowledge around developmental milestones and early identification with activities, resources, and materials. This training is part of the CDC’s <i>Learn the Signs, Act Early</i> Campaign.</p>		<u>Trainer:</u> Cortney Nornhold	
		<u>Location:</u> Fayette St., Binghamton	
		<u>Date:</u> July 20	
		<u>Times:</u> 6:00pm-8:00pm	
		<u>Cost:</u> Free	
<u>Registration:</u> Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825			

Provider Talk: Art and Science	Modalities	Content Area(s):
	ALL	OCFS: 1,3
Open up the imaginations with art projects and science tools that are great learning adventures for kids. Brine your favorite project and share with the group. This is a hands-on training and we will have a chance to dive into some of our own messy play to see where our imaginations take us.	Trainer: Erica Hazard	
	Location: The Place, Norwich	
	Date: July 26	
	Times: 6:00pm-7:30pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Basic Business Practices	Modalities	Content Area(s):
	FCC/GFCC	OCFS: 3, 5, 7
Let’s work together to clean up your business practices. We will work together to develop policies and agreements, learn ways to market your family child care home, and identify a record-keeping system that works for your business. We will discuss what records are required and important to have on file and how to keep records updated. Upon completion, one-on-one assistance will be available.	Trainer: Julie Henry	
	Location: Fayette St., Binghamton	
	Date: July 25	
	Times: 6:00pm—9:00pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Oh! What a Thrill!	Modalities	Content Area(s):
	ALL	OCFS: 1,3, 4
Research shows children have an instinctual need to test their bodies and minds. In fact, many children thrive when they are able to overcome obstacles to become confident and capable learners. In this training, participants will define the six categories of risky play, identify the benefits of such play, and brainstorm activities to safely allow children to take risks in their program.	Trainer: Cortney Nornhold	
	Location: Virtual—zoom	
	Date: July 26	
	Times: 6:00pm-8:00pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Developmentally Appropriate Practice (D.A.P.) for Infants and Toddlers

Modalities

ALL

Content Area(s):

OCFS: 1, 3

This training will assist providers in meeting the developmental needs of each child by implementing purposeful and relationship-based curriculum. Learn about what factors to consider when determining what activities, lessons, and materials are appropriate for the children in your care.

Trainer: Cortney Nornhold

Location: Taylor Rd., Owego

Date: July 27

Times: 6:00pm-8:00pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

Dealing with Challenging Behaviors

Modalities

ALL

Content Area(s):

OCFS: 3

All behavior is communication. Learn about the different functions of challenging behavior in early childhood education and how prevention techniques can help you manage them. Learn more about how to de-escalate behaviors that are already happening and get a better understanding of them.

Trainer: Rachel Dowd

Location: Cherry St., Johnson City

Date: July 27

Times: 6:00pm-7:30pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

Is there something you need and aren't
finding?
Let us know!

AUGUST

Developmentally Appropriate Practice (D.A.P.) for Infants and Toddlers

Modalities

ALL

Content Area(s):

OCFS: 1, 3

This training will assist providers in meeting the developmental needs of each child by implementing purposeful and relationship-based curriculum. Learn about what factors to consider when determining what activities, lessons, and materials are appropriate for the children in your care.

Trainer: Cortney Nornhold

Location: Fayette St., Binghamton

Date: August 1

Times: 6:00pm-8:00pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

Challenging Behaviors of Children with ADD, ODD, and Anxiety

Modalities

ALL

Content Area(s):

OCFS: 1, 2

The goal of this training is to educate providers about ADD, ODD, and Anxiety in children. Symptoms will be discussed, highlighting ways that these three challenges overlap. Participants will learn how to observe and record behaviors that can aid them in addressing the problem behaviors association with ADD, ODD, and Anxiety. Interventions relevant to these behaviors and appropriate for child care settings will be explored.

Trainer: Leslie Vermaat

Location: Virtual

Dates: August 3

Times: 6:30pm—8:30pm

Cost: \$70

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

Building Relationships with Children

Modalities

ALL

Content Area(s):

OCFS: 1, 3

Learn relationship building techniques to make the most of your time with the children in your care. We will discuss techniques for being intentional about our interactions with children and how these relationships can benefit you and your children.

Trainer: Rachel Dowd

Location: Fayette St., Binghamton

Date: August 9

Times: 6:00pm—7:30pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

Director Health and Safety

Modalities

CCC/SACC/LE
Directors

Content Area(s):

OCFS: 5, 7, 8

Directors are responsible for hiring, training, and maintaining staff who provide a healthy and safe environment for children. This 15-hour course will help directors look at policies and procedures that reinforce high quality health and safety practices. Directors will receive in-depth information on the CCDBG training requirements and will be encouraged to examine their policies in order to make positive changes that promote best practice care.

Trainer: Leslie Vermaat

Location: Virtual

Dates: August 14—18
5 Day Series

Times: 8:30am-11:30am

Cost: \$250

Registration: Crystal crozelle@familyenrichment.org or 607-723-8313 ext. 825

AND www.ecetp.pdp.albany.edu

CACFP 201

Modalities

FCC/GFCC/LE

Content Area(s):

OCFS: 2, 7

This training session will review annual requirements for participating in the CACFP for those who already have basic knowledge of the program. Participants will become familiar with all procedures needed to successfully manage their food program in order to obtain the highest possible reimbursement for healthy meals served to children in their care.

Trainer: Cathy Lee

Location: General Clinton Park,
Bainbridge

Date: August 16

Times: 6:00pm-7:30pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

CPR/First Aid	Modalities	Content Area(s):
	ALL	OCFS: 4
This is an instructor led, in-person, classroom based approach to training where the core knowledge content is provided by using scenario-based discussions, demonstrations of skills and the opportunity for instructor-facilitated student practice. CPR/AED and First Aid skills will be taught and practice as they related to Adult, Children, & Infants. Participants will be able to perform effective CPR, use an AED, and be trained in basic first aid techniques.	Trainer: Cathy Lee	
	Location: Fayette St., Binghamton	
	Date: August 17	
	Times: 5:30pm-complete	
	Cost: \$80	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Watch Me! Celebrating Milestones and Sharing Concerns		Modalities	Content Area(s):
		ALL	OCFS: 1, 3
This workshop increases participant’s knowledge around developmental milestones and early identification with activities, resources, and materials. This training is part of the CDC’s <i>Learn the Signs, Act Early</i> Campaign.	Trainer: Cortney Nornhold		
	Location: Taylor Rd., Owego		
	Date: August 17		
	Times: 6:00pm-8:00pm		
	Cost: Free		
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825			

Pyramid Model: Birth—8 , Module 1a, 1b, and 1c	Modalities	Content Area(s):
	ALL	OCFS: 1 , 3
<p>Module 1a: focuses on the elements of the Pyramid Model Framework, early brain development and understanding cultural influences on expectations regarding early childhood development and behaviors.</p> <p>Module 1b: focuses on developing the understanding that all behavior is a form of communication and must be interpreted in the content of temperaments and the development continuum.</p> <p>Module 1c: focuses on the importance of development nurturing and responsive relationships as the foundation of social emotional development in young children.</p>	Trainer: Cortney Nornhold	
	Location: Cherry St., Johnson City	
	Date: August 23	
	Times: 9:00am—3:30pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Business Roundtable Open Discussion		Modalities	Content Area(s):
		FCC/GFCC	OCFS: 3, 5, 7
What’s on your mind? This will be a provider-lead discussion to talk about any challenges you may be having and see if we, as a group, can come up with some ideas to overcome those challenges. This will be an open discussion, so bring any questions you have about bookkeeping, taxes, finance/grant questions and whatever else is on your mind!		<u>Trainer:</u> Julie Henry	
		<u>Location:</u> Taylor Rd., Owego	
		<u>Date:</u> August 23	
		<u>Times:</u> 6:00pm—7:30pm	
		<u>Cost:</u> Free	
<u>Registration:</u> Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825			

Understanding Behavior of Infants and Toddlers		Modalities	Content Area(s):
		ALL	OCFS: 1 , 3
This training will focus on the social-emotional development of infants and toddlers. Participants will have the opportunity to examine “hot buttons” and reframe their thoughts. They will explore strategies to prevent challenging behaviors.		Trainer: Cortney Nornhold	
		Location: The Place, Norwich	
		Date: August 29	
		Times: 6:00pm-8:00pm	
		Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825			

Provider Talk: Cooking with Kids	Modalities	Content Area(s):
	ALL	OCFS: 2, 3
Summer is winding down and school is about to start. It is also going to be cooling down and that means a little less time outside. Bring your favorite baking tips with you and easy to share ideas for others to take home and get the kids learning about measurements, size, shapes, and let them explore the textures as they learn.	Trainer: Erica Hazard	
	Location: The Place, Norwich	
	Date: August 30	
	Times: 6:00pm-7:30pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

SEPTEMBER

Mind In The Making

Modalities

ALL

Content Area(s):

OCFS: 1, 10

4 Day Series: Join us for the 8 session course over 4 days where we will be learning about the seven essential life skills of children and how they can make a difference in your children's and your own lives. During this course, you will receive valuable tips, practice real life scenarios, and learn about how the seven essential life skills present in your life. Participants who attend all 8 sessions will receive the 6 books discussed in our sessions to use with their children!

Trainer: Rachel Dowd

Location: Cherry St., Johnson City

Date: September 9 & 23 and
October 7 & 21
*4 day series

Times: 9:00am-2:00pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

ACEs 301

Modalities

ALL

Content Area(s):

OCFS: 10

2 Day Series: This training is focused around preventing a child's "flipped lid." Participants will apply the science of the 101 level and the practical strategies of the 201 Level ACEs workshops to create regulated spaces in their child care settings. Participants will analyze their own space (programmatic, classroom, and individual) and create an action plan to enhance what they have.

Trainer: Leslie Vermaat

Location: Virtual

Dates: September 12 & 14
*2 day series

Times: 6:30pm—8:00pm

Cost: \$105

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

CPR/First Aid	Modalities	Content Area(s):
	ALL	OCFS: 4
This is an instructor led, in-person, classroom based approach to training where the core knowledge content is provided by using scenario-based discussions, demonstrations of skills and the opportunity for instructor-facilitated student practice. CPR/AED and First Aid skills will be taught and practice as they related to Adult, Children, & Infants. Participants will be able to perform effective CPR, use an AED, and be trained in basic first aid techniques.	<u>Trainer:</u> Cathy Lee	
	<u>Location:</u> Fayette St., Binghamton	
	<u>Date:</u> September 13	
	<u>Times:</u> 5:30pm-complete	
	<u>Cost:</u> \$80	
<u>Registration:</u> Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Watch Me!		Modalities	Content Area(s):
Celebrating Milestones and Sharing Concerns		ALL	OCFS: 1, 3
This workshop increases participant’s knowledge around developmental milestones and early identification with activities, resources, and materials. This training is part of the CDC’s <i>Learn the Signs, Act Early</i> Campaign.		Trainer: Cortney Nornhold	
		Location: The Place, Norwich	
		Date: September 14	
		Times: 6:00pm-8:00pm	
		Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825			

CACFP 201	Modalities	Content Area(s):
	FCC/GFCC/LE	OCFS: 2, 7
This training session will review annual requirements for participating in the CACFP for those who already have basic knowledge of the program. Participants will become familiar with all procedures needed to successfully manage their food program in order to obtain the highest possible reimbursement for healthy meals served to children in their care.	Trainer: Cathy Lee	
	Location: Hickories Park, Owego	
	Date: September 14	
	Times: 6:00pm-7:30pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Provider Talk: Respectful Teaching	Modalities	Content Area(s):
	ALL	OCFS: 1
Let’s look at why respect is important and how things we saw and do are perceived by others., even children. The old saying goes, “you get what you give.” Let’s try to put that in perspective when we are teaching little minds and what that might look like for them as children as opposed to us, as adults. Maybe children see things the same way as adults, but do not know how to interpret it.	<u>Trainer:</u> Erica Hazard	
	<u>Location:</u> The Place, Norwich	
	<u>Date:</u> September 21	
	<u>Times:</u> 6:00pm-7:30pm	
	<u>Cost:</u> Free	
<u>Registration:</u> Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Technology, Screens and Children’s Mental Health	Modalities	Content Area(s):
	ALL	OCFS: 1, 2, 3
OCFS has set boundaries for screen time in child care programs for safety and well-being of children. This training will review the recent research on screen and social media use for young children. We will examine the potential effect on brain development, behavior, and overall mental health. As committed caregivers, we will also discuss how to educate and communicate with parents on the dangers of excessive screen use for children.	Trainer: Leslie Vermaat	
	Location: Virtual	
	Dates: September 21	
	Times: 6:30pm—8:30pm	
	Cost: \$70	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Foundations in Healthy Sexual Development: Infant and Toddler	Modalities	Content Area(s):
	ALL	OCFS: 1, 6
This training focuses on supporting the development of healthy relationships and secure attachments. This training is designed to target the actions of caregivers and the interactions with infants and toddlers and how those interactions affect healthy relationship development.	Trainer: Cortney Nornhold	
	Location: cherry St., Johnson City	
	Date: September 27	
	Times: 6:00pm-9:00pm	
	Cost: Free	
Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825		

Dear I.R.S.; Please Remove Me From Your Mailing List

Modalities

FCC/GFCC

Content Area(s):

OCFS: 3, 5, 7

It's already September! Let's take a close look at the numbers and see where you can save money on taxes by maximizing your business write offs. You should be taking advantage of every tax deduction you deserve! We'll talk about your time/space percentage, advantages of retirement contributions and more.

Trainer: Julie Henry

Location: Fayette St., Binghamton

Date: September 27

Times: 6:00pm—7:30pm

Cost: Free

Registration: Crystal : crozelle@familyenrichment.org or 607-723-8313 ext. 825

CDA: Part 2

Modalities

ALL

Multi-Class Series: Pre-requisite of CDA: Part 1

A Child Development Associate credential is a nationally recognized credential to qualified caregivers who work with children from birth to age five. A CDA is earned through a process in which you, as a CDA candidate, demonstrate that you are competent in working with young children in groups. Family Enrichment Network offers a comprehensive, in-depth CDA preparation package, divided into two semesters (Part 1 and Part 2). Participants will receive 120 hours of formal classroom training, with at least 10 hours in each of the 8 CDA Subject Areas required to apply for the CDA credential. Each session will be a 3-hour class. Participants will also receive mentoring and support from the CDA instructor. Participants must take Part 1 before taking Part 2.

Trainer: Cortney Nornhold

Location: Cherry St., Johnson City

Date: September 19—December 14

Times: 6:00pm-9:00pm

Cost: \$1250

Registration: Cortney: cnornhold@familyenrichment.org or 607-687-6721 ext. 1187

Have you completed your annual Anti-Sexual Harassment training?

Call Julie to schedule now!

Anti-Sexual Harassment Compliance: The purpose of this training is to have a common understanding of what sexual harassment is and what is not acceptable in our workplace. This training must be renewed yearly for all business, including childcare providers along with staff and volunteers.

SAVE THE DATE
SAVE THE DATE

Broome Fall Conference

Monday, October 9, 2023

More Information Coming Soon

PROFESSIONAL DEVELOPMENT STAFF

We are ready to meet your training needs with our knowledgeable and highly experienced trainers.



Rachel Dowd

rdowd@familyenrichment.org

Cortney Nornhold

cnornhold@familyenrichment.org



Leslie Vermaat

ljvermaat@familyenrichment.org



Cathy Lee

cjlee@familyenrichment.org

Julie Henry

jhenry@familyenrichment.org



Erica Hazard

ehazard@familyenrichment.org

FAMILY ENRICHMENT NETWORK OFFICE LOCATIONS

Johnson City

24 Cherry St

Binghamton

29 Fayette St

Norwich

22 E Main Street
(in The Place)

Owego

1277 Taylor Road
(in the Abide in the Vine building)

**** Parking Information ****

Johnson City: If you are coming to a training in the evening or the weekend, please use the visitor parking lot on the right side of the building in Johnson City, or park on the street. Please do not park in the fenced-in bus and employee parking lot.

Binghamton: You can park on the same side of the street as our building or in the church parking lot on the corner of Fayette St. and Court St. (We no longer rent parking in the lot across the street, so parking there is at your own risk.)

Owego: The entrance to the building is on the left side and parking is available in that area.

Norwich: You can park in the public parking lot (off Main St, turn into Theatre Lane to parking lot, or off Broad Street turn into the ally way next to the movie theater to access the parking lot).

TRAINING POLICIES AND INFORMATION

**** Registration Information ****

You must register for trainings **two weeks prior** to the date. All EIP paperwork, FEN scholarship paperwork, VOICE/CSEA number, and/or payments must be received to be considered registered. You must notify us of any scholarship submission. Your training enrollment is pending until we receive any scholarship award notification, so you need to apply early! You are not registered for a training at FEN unless you contact us! Please make all checks payable to Family Enrichment Network, Inc. Call Crystal at 723-8313 ext. 825 or email her at crozelle@familyenrichment.org to register.

**** EIP Information ****

Scholarship funding to participate in training may be available through the Educational Incentive Program (EIP). EIP is a voluntary scholarship program and may be available to help cover the costs of trainings. Please apply for EIP at www.ecetp.pdp.albany.edu. We do not want EIP applications or a copy of your income taxes. We only need proof of EIP eligibility (for example, approval letter, denial letter). If you are 100% eligible for EIP funding, you do not have to pay a co-pay. If you are 75% eligible for EIP, you will need to pay the remaining balance due. For more information or to apply for a scholarship, please visit www.ecetp.pdp.albany.edu. You may also contact EIP at eip@albany.edu or 800-295-9616 or 518-442-6575.

*Apply early, as funding is limited and could run out.

**** CSEA VOICE Information ****

Family Enrichment Network is an approved training organization with CSEA/VOICE. Scholarship funding may be available for family, group family, and legally exempt providers. Visit voicecsea.org to obtain a CSEA ID and for more information.

**** FEN Scholarship ****

A FEN Scholarship may be available to help you cover the training cost. Proof of income will be reviewed, as well as program financial information. Economic hardships will be evaluated on an individual basis. MAT, Fall Conference, CPR/First Aid, and CDA. The FEN Scholarship is designed for single, evening classes. Call Crystal for more information.

**** Refund Policy ****

All trainings, conferences and/or workshops are NON-Refundable, unless cancelled by us.

**** Cancellations ****

We reserve the right to cancel trainings if fewer than 3 people are registered, or in case of inclement weather. If you are registered, you will be contacted in the case of a cancellation. If you are unable to attend a training you are registered for, please cancel your registration by calling 723-8313 ext. 825.

**** Inclement Weather ****

If Family Enrichment Network closes the agency for all programs because of inclement weather, all trainings are also cancelled. To find out if the agency has closed, call the main number and listen to the message at (607) 723-8313.

**** Accessibility ****

In Johnson City, the front doors do lock after the trainings begin. Please arrive on time. The Fayette St. door is locked at all times. Please ring the bell for access. Be patient as staff need to come down stairs to open the door.

**** Training Certificates ****

Training certificates will be distributed at the training if you registered and paid in advance. If you are not registered for a training, but walk in, a training certificate will be provided upon completion of class AND after payment is received.

There will be a \$5.00 charge for duplicate training certificates requested. You must complete the entire training in order to receive training credit. There is no option to take a partial training.

**** Children ****

To respect the professional training of others, please do not bring children to the trainings. There is no child care available and you will be asked to leave.

**** Training Etiquette ****

Please be respectful of others by turning your cell phone to vibrate and limiting talking to that which is appropriate to the training.